



KRISTU JAYANTI
(DEEMED TO BE UNIVERSITY)
Under Section 3 of UGC Act 1956
A CMI INSTITUTION | BENGALURU | INDIA

Centre for Research and Development

Research Advisory Committee (January 2026-December 2028)

1. Preamble

In the contemporary landscape of higher education, research and innovation stand as the twin pillars that support academic excellence and societal transformation. Universities are no longer merely repositories of knowledge but dynamic centres that generate new insights, foster innovation, and contribute meaningfully to solving complex challenges facing humanity. Recognising this fundamental shift in the role of academia, Kristu Jayanti (Deemed to be University) has established a robust Research Advisory Committee (RAC) as the cornerstone of its research ecosystem, serving as a vital bridge between research endeavors and organizational leadership.

The Research Advisory Committee emerged from the institution's deep commitment to creating a vibrant research culture that transcends traditional boundaries of teaching and learning. Established as the executive wing of the Research and Development Centre, the RAC embodies the University's philosophy that research excellence is achieved not through isolated efforts but through systematic planning, collaborative engagement, and sustained institutional support. The committee represents a comprehensive approach to research governance, bringing together academic leadership, domain experts, and dedicated faculty members who collectively steer the research agenda of the institution.

Kristu Jayanti (Deemed to be University), founded in 1999 and managed by the Bodhi Niketan Trust, formed by the members of St. Joseph Province of the Carmelites of Mary Immaculate (CMI), has consistently demonstrated its commitment to academic excellence. Having attained NAAC A⁺⁺ accreditation and being ranked #34 in NIRF rankings, the University has established itself as a premier institution in Bengaluru. The formation of the Research Advisory Committee reflects the institution's strategic vision to elevate research standards, promote interdisciplinary collaboration, and create an ecosystem where innovation thrives alongside academic rigour.

The RAC operates on the foundational belief that research is not an auxiliary activity but an integral component of the University's identity and mission. In a rapidly evolving knowledge economy, where innovation drives national development and global competitiveness, the committee serves as the strategic nerve centre that aligns institutional research capabilities with societal needs and emerging global challenges. Through its structured governance and comprehensive oversight, the RAC ensures that research activities at Kristu Jayanti University maintain the highest standards of academic integrity, ethical conduct, and scholarly excellence.

This document establishes the framework, objectives, and operational guidelines for the Research Advisory Committee, articulating its essential role in fostering a vibrant research ecosystem that balances academic freedom with accountability, encourages innovation while maintaining ethical standards, and promotes collaboration across disciplines and sectors. The committee's establishment reflects the institution's commitment to research excellence and its recognition that sustained research success requires continuous evaluation, strategic planning, and adaptation to the evolving research landscape.

2. Vision and Mission

2.1 Vision

“To be a catalyst for transformative research excellence, fostering a vibrant culture of innovation, interdisciplinary collaboration, and scholarly impact that addresses critical global challenges and advances knowledge for societal benefit.”

2.2 Mission

The Research Advisory Committee is committed to:

- ✦ **Guiding Strategic Research Priorities:** Provide strategic direction and oversight to align university research initiatives with institutional goals, emerging opportunities, and societal needs.
- ✦ **Promoting Research Excellence:** Foster a culture of high-quality, ethical, and impactful research across all disciplines through mentorship, resource allocation, and best practice dissemination.
- ✦ **Facilitating Collaboration:** Enable interdisciplinary partnerships among faculty, students, industry, government, national and international research institutions, and community stakeholders to enhance research innovation, create opportunities for collaborative projects, and knowledge translation.
- ✦ **Supporting Researchers:** Advocate for adequate resources, infrastructure, and professional development opportunities that empower researchers at all career stages to achieve their full potential.
- ✦ **Ensuring Integrity and Ethics:** Uphold the highest standards of research integrity, ethical conduct, and regulatory compliance across all research activities.
- ✦ **Enhancing Visibility and Impact:** Amplify the visibility of university research achievements and facilitate pathways for research translation, commercialization, and societal engagement.
- ✦ **Monitor and Evaluate Research Quality:** Implement robust mechanisms for monitoring research progress, evaluating research outputs, and ensuring that research activities align with institutional priorities and quality benchmarks.
- ✦ **Recognize and Reward Excellence:** Establish recognition mechanisms that celebrate research achievements, thereby motivating faculty and students to pursue research excellence and contribute to the institution's scholarly reputation.
- ✦ **Establish and Maintain Excellence:** Create and sustain research infrastructure that meets international standards and enables faculty and students to pursue advanced research across diverse disciplines. This includes developing state-of-the-art laboratories, digital research resources, and collaborative spaces that facilitate innovation.

3. Core Values

- ✦ **Excellence:** Commitment to the highest standards of research quality and scholarly achievement
- ✦ **Integrity:** Unwavering adherence to ethical principles and research best practices
- ✦ **Innovation:** Encouragement of creative thinking and groundbreaking discoveries
- ✦ **Collaboration:** Promotion of partnerships across disciplines and sectors
- ✦ **Inclusivity:** Support for diverse perspectives and equitable research opportunities
- ✦ **Impact:** Focus on research that creates meaningful change in society

4. Scope of the Research Advisory Committee

The scope of the Research Advisory Committee at Kristu Jayanti University is comprehensive and multifaceted, encompassing all aspects of research governance, support, and development within the institution. The RAC's jurisdiction extends across the following domains:

4.1 Infrastructure Development and Management

The committee is responsible for identifying, developing, and maintaining research infrastructure that supports diverse research needs across the University. This includes physical infrastructure such as specialized laboratories, research centres, and collaborative spaces, as well as digital infrastructure including access to research databases, software tools, and computational resources. The RAC ensures that infrastructure development is aligned with emerging research priorities and technological advancements, creating an environment where researchers have access to tools and facilities necessary for conducting high-quality research.

4.2 Research Policy Formulation

The RAC plays a central role in developing, reviewing, and updating research policies that govern all research activities within the University. This includes policies related to research ethics, intellectual property management, data management, conflict of interest, collaborative research agreements, and publication guidelines. The committee ensures that these policies are comprehensive, aligned with national and international standards, and responsive to evolving research practices and regulatory requirements.

4.3 Funding and Resource Allocation

A critical aspect of the RAC's scope involves the strategic allocation of research resources and funding. The committee administers institutional research grants, including seed money for new research initiatives, manages competitive internal funding schemes, and provides financial assistance for research advancement activities such as conference participation, research visits, and publication support. The RAC also facilitates faculty access to external funding opportunities by providing guidance on proposal development and supporting applications to national and international funding agencies.

4.4 Quality Assurance and Monitoring

The committee establishes and implements mechanisms for monitoring the quality and progress of research projects undertaken within the University. This includes regular review of ongoing research activities, assessment of research outputs against established benchmarks, and ensuring compliance with ethical standards and institutional policies. The RAC also oversees the implementation of plagiarism detection systems and promotes adherence to academic integrity guidelines.

4.5 Capacity Building and Training

Recognizing that research excellence requires continuous skill development, the RAC organizes training programmes, workshops, and seminars designed to enhance research capabilities of faculty and students. These initiatives cover various aspects of research including methodology, statistical analysis, research writing, grant proposal development, and emerging research tools and technologies.

4.6 Research Collaboration and Networking

The committee actively promotes research collaboration both within the University and with external institutions. This includes facilitating interdepartmental research projects, establishing Memoranda of Understanding (MoUs) with research institutions and industry partners, and creating platforms for researchers to network and share knowledge.

4.7 Recognition and Dissemination

The RAC establishes mechanisms for recognizing research excellence through awards, incentives, and public acknowledgment of research achievements. The committee also promotes the dissemination of research findings through support for publications in reputed journals, organization of conferences and symposia, and maintenance of institutional research repositories.

5. Functions and Responsibilities

The Research Advisory Committee discharges a comprehensive set of functions and responsibilities that collectively support and advance the research mission of Kristu Jayanti University:

5.1 Primary Responsibilities

5.1.1 Strategic Planning and Policy Development

The RAC formulates long-term research strategies aligned with the University's vision and mission. It develops comprehensive research policies covering ethics, intellectual property, collaborations, and publication standards. The committee identifies emerging research areas and priorities, creating roadmaps for institutional research development.

5.1.2 Infrastructure Enhancement

The committee systematically assesses research infrastructure needs across departments and disciplines. It prepares proposals for infrastructure development, oversees the procurement and installation of research equipment, and ensures optimal utilization of existing facilities. The RAC also establishes protocols for infrastructure access, maintenance, and upgradation.

5.1.3 Funding Administration

The committee administers institutional research funding schemes, evaluating proposals for seed grants and research advancement support. It establishes transparent criteria for fund allocation, monitors fund utilization, and ensures accountability in financial management. The RAC also promotes faculty participation in external funding opportunities by providing proposal development support and institutional endorsement.

5.1.4 Research Monitoring and Evaluation

The RAC implements systematic mechanisms for monitoring ongoing research projects, reviewing progress reports, and addressing challenges encountered by researchers. It conducts periodic evaluations of research outputs, including publications, patents, and societal impact. The committee also maintains comprehensive databases of institutional research activities and achievements.

5.1.5 Ethics and Integrity Oversight

A paramount responsibility of the RAC is ensuring that all research activities adhere to ethical standards and maintain academic integrity. The committee oversees the implementation of the Code of Ethics in Research, reviews research protocols involving human subjects or sensitive data, and investigates allegations of research misconduct. It also promotes awareness about research ethics through training and guidance.

5.1.6 Capacity Development

The committee organizes regular training programmes on research methodology, statistical tools, research writing, and grant proposal development. It facilitates mentorship arrangements pairing early-career researchers with experienced scholars. The RAC also supports faculty participation in national and international conferences, workshops, and collaborative research programmes.

5.1.7 Collaboration Facilitation

The committee actively promotes research collaborations by identifying potential partners, facilitating inter-departmental projects, and supporting the establishment of formal collaborative agreements. It organizes research symposia, workshops, and networking events that bring together researchers from different disciplines and institutions.

5.1.8 Recognition and Incentivization

The RAC establishes and administers systems for recognizing research excellence through awards, certificates, and financial incentives. It develops transparent criteria for evaluating research contributions and ensures fair recognition of achievements. The committee also promotes research achievements through institutional communications and external media.

5.1.9 Publication Support

The committee provides support for researchers seeking to publish their work in reputed journals and conferences. This includes guidance on journal selection, manuscript preparation, and navigating the publication process. The RAC may also provide financial support for open-access publications and indexing fees.

5.1.10 Data Management and Repository Maintenance

The committee oversees the development and maintenance of institutional research repositories, ensuring proper documentation and archiving of research outputs. It establishes data management protocols that ensure research data security, accessibility, and compliance with regulatory requirements.

5.2 Individual Member Responsibilities

Committee members are expected to:

- ✦ Attend meetings regularly and participate actively in committee deliberations
- ✦ Review materials in advance of meetings and come prepared for informed discussion
- ✦ Provide honest, constructive feedback grounded in expertise and experience
- ✦ Maintain confidentiality regarding sensitive information shared in committee discussions
- ✦ Declare any conflicts of interest that may arise in relation to committee business
- ✦ Serve as ambassadors for institutional research, leveraging networks to create opportunities
- ✦ Contribute specialized expertise to committee work through task forces or working groups as needed

6. Composition and structure of the Research Advisory Committee

6.1 Composition

- ✦ **Chair:** A distinguished researcher or research leader with extensive experience in research administration and strategic planning. The Vice Chancellor serves as the Chairman, providing overall strategic direction and ensuring alignment of research activities with institutional objectives. The Chair provides leadership, sets agendas in consultation with institutional leadership, facilitates meetings, and serves as primary liaison between the committee and senior administration.
- ✦ **Ex-Officio Members:** Key administrative leaders such as the Pro Vice Chancellor, Chief Finance Officer, Registrar, Director of the Research and Development Centre, Dean of Research, or equivalent positions (Deans of various faculties) who provide operational insights and ensure that research initiatives receive necessary administrative and financial support
- ✦ **External Members (8-10 members- 40% of total members):** Distinguished researchers, industry leaders, or policy experts from outside the institution who bring fresh perspectives, external benchmarking, and connections to broader research ecosystems. External members provide objective assessment and help position institutional research in national and international contexts.

- ✦ **Faculty nominee and Internal Members (2-4 members):** Senior faculty members representing major research areas within the institution, selected for their research accomplishments, leadership experience, and commitment to institutional research excellence. Internal members provide institutional knowledge and ensure committee advice is grounded in operational realities.
- ✦ **Secretary:**
A member within the committee serves as Secretary to the committee, responsible for coordinating meetings, maintaining records, and ensuring effective communication among members

6.2 Diversity Considerations

Committee composition shall reflect:

- ✦ Disciplinary diversity spanning major research domains (sciences, engineering, social sciences, humanities, health sciences, etc.)
- ✦ Methodological diversity, including qualitative and quantitative approaches
- ✦ Career stage diversity, including established leaders and mid-career researchers
- ✦ Demographic diversity with attention to gender, ethnicity, and geographic representation
- ✦ Sector diversity, including academic, industry, government, and non-profit perspectives

6.3 Terms of Service

Members shall serve staggered three-year terms, renewable once, to ensure continuity while allowing regular infusion of fresh perspectives.

6.4 Selection Process

Committee members shall be nominated through a transparent process involving consultation with research leaders, faculty governance bodies, and senior administration. Appointments shall be made by institutional leadership considering nominees' qualifications, committee composition needs, and commitment to committee responsibilities.

6.5 Support and Resources

The Research Advisory Committee shall be supported by dedicated administrative staff who provide logistical coordination, prepare meeting materials, maintain records, and facilitate communication. External Committee members' participation shall be recognized through appropriate honoraria, travel support, or other forms of acknowledgment as determined by institutional policy time to time.

7. Meeting Timeline and Operational Framework

7.1 Regular Meetings

The RAC convenes regular meetings on a half-yearly basis, typically scheduled at the beginning of each semester. These meetings review ongoing research activities, evaluate new proposals, discuss policy matters, and address operational issues. The half-yearly meeting schedule ensures continuous engagement with research matters while allowing sufficient time for implementation of committee decisions between meetings.

7.2 Special Meetings

In addition to regular meetings, the committee may convene special meetings to address urgent matters, evaluate time-sensitive proposals, or discuss emerging opportunities requiring immediate attention. Special meetings may be called by the Chairman or upon request by a specified number of committee members.

7.3 Meeting Procedures

All meetings follow established procedures including advance circulation of agendas, proper documentation of proceedings, and systematic follow-up on decisions. The Secretary prepares and

distributes meeting minutes, tracking action items and their implementation status. Members are expected to review agenda materials before meetings and come prepared for informed deliberations.

7.4 Annual Review

The committee conducts an annual comprehensive review of research activities, assessing achievements against planned objectives, evaluating the effectiveness of research policies and support mechanisms, and planning strategic initiatives for the coming year. This annual review informs the University's research planning and resource allocation processes.

7.5 Reporting Mechanisms

The RAC submits regular reports to the University's governing body, providing updates on research activities, achievements, challenges, and resource requirements. These reports ensure transparency in research governance and facilitate informed decision-making by University leadership.

7.6 Meeting Format

Meetings may be conducted in person, virtually, or in hybrid format to accommodate committee members' schedules and geographic locations. Each meeting shall have a structured agenda distributed at least two weeks in advance, with supporting materials provided to enable informed deliberation.

7.7 Quorum and Decision-Making

A quorum shall consist of a majority of committee members. Decisions shall be reached through consensus whenever possible, with voting conducted when consensus cannot be achieved. A quorum of at least half the committee members must be present for meetings to proceed with decision-making. Important decisions, such as major policy changes or significant resource allocations, may require a higher threshold of approval. Minutes shall be maintained for all meetings and distributed to committee members and relevant institutional leadership.

8. Amendments and Revisions

8.1 Policy Review

8.1.1 Review Schedule

This policy shall be reviewed:

- ✚ Annually by RAC leadership
- ✚ When problems are identified
- ✚ At request of institutional authorities

8.1.2 Review Process

- ✚ RAC committee reviews policy
- ✚ Identifies needed changes
- ✚ Draft amendments
- ✚ Circulates to stakeholders for feedback
- ✚ Incorporates feedback
- ✚ Obtains institutional approval
- ✚ Implements changes
- ✚ Communicates changes to the community

8.2 Amendment Process

8.2.1 Types of Amendments

1. Minor Amendments:

- ✓ Typographical corrections

- ✓ Formatting changes
- ✓ Updated contact information
- ✓ Clarifications without substantive change

2. Major Amendments:

- ✓ Changes to procedures
- ✓ Changes to requirements
- ✓ New regulatory requirements

8.2.2 Approval Authority

1. **Minor Amendments:** Approved by RAC Chair

2. **Major Amendments:** Approved by:

- ✓ RAC full board
- ✓ Institutional authorities
- ✓ Communicated to the entire research community

8.3 Version Control

- ✚ Each version is numbered and dated
- ✚ Change history maintained
- ✚ Previous versions archived
- ✚ Current version posted on website
- ✚ All users notified of updates

8.4 Effective Date

This policy is effective from 01.01.2026

9. Implementation and Compliance

9.1 Institutional Commitment Statement

Kristu Jayanti University is committed to fostering a culture of research excellence, ethical integrity, and innovation. This Institutional Commitment Statement affirms our dedication to establishing and maintaining a Research Advisory Committee (RAC) that provides strategic guidance, oversight, and support for research activities across our institution.

9.2 Acknowledgment

All RAC members must sign an acknowledgement form indicating they have read, understood, and agree to abide by this policy.

9.3 Questions and Support

For questions or clarification regarding this policy, contact:

Center for Research and Development Kristu Jayanti University

Email: rac@kristujayanti.com

Phone:

9.4 Document Information

Version: 1.0 **Effective Date:** 01.01.2026 **Next Review Date:** 01.01.2027 **Document Owner:** RAC Chairperson **Approved By:** Academic Council, KJU

This document is a living document and will be updated as regulations evolve and institutional practices mature. All users are responsible for ensuring they are using the most current version available on the institutional website.

10. Conclusion

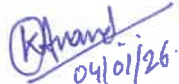
The Research Advisory Committee plays an indispensable role in maintaining and enhancing research excellence. Through strategic guidance, critical assessment, and advocacy for research priorities, the committee helps ensure that institutional research activities remain vibrant, impactful, and aligned with the highest standards of scholarly and ethical conduct. This framework provides the structure within which the committee can effectively fulfill its vital mission in the service of research excellence and societal benefit.

Moreover, the Research Advisory Committee stands as a testament to Kristu Jayanti University's commitment to research excellence and innovation. Through its comprehensive governance structure, strategic oversight, and dedicated support mechanisms, the RAC creates an ecosystem where research flourishes and contributes meaningfully to knowledge advancement and societal transformation. As the University continues to evolve and expand its research footprint, the Research Advisory Committee remains at the forefront, guiding institutional research endeavours with vision, integrity, and unwavering commitment to excellence. The committee's work ensures that Kristu Jayanti University not only produces quality research outputs but also cultivates a lasting culture of inquiry, discovery, and innovation that will serve the academic community and society for generations to come.

11. Approval and Signatures

Prepared by:

Name: Dr. Kushi Anand


04/01/26

Signature and Date:

This policy has been reviewed and approved by:

Dean (Research & Development):



Date:

04/01/2026

Director (Director, Research & Development):



Date:

04/01/2026

RAC Chairperson:



Date:

04/01/26

Registrar:



Date:

04/01/26